**附件1：安徽师范大学二级教代会筹备召开备案表**

单位名称： 第 届 次教代会

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 开会时间 | | 预备会 | |  | | 是否与工代会同时召开 | | | |  | |
| 正式会 | |  | | 是否征集提案 | | | |  | |
| 正式代表数 | |  | 列席代表数 | | |  | | 特邀代表数 | | |  |
| **本 次 会 议 议 题** | | | | | | | | | | | |
| 1. | | | | | | | | | | | |
| 2. | | | | | | | | | | | |
| 3. | | | | | | | | | | | |
| 4. | | | | | | | | | | | |
| 5. | | | | | | | | | | | |
| 6. | | | | | | | | | | | |
| **拟提交大会表决通过的文件** | | | | | | | | | **表决方式** | | |
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| **教代会选举事项** | | | | | | | | | **选举方式** | | |
|  | | | | | | | | |  | | |
|  | | | | | | | | |  | | |
| **单位基层党组织意见** | （章）  年 月 日 | | | | **校工会**  **意 见** | | （章）  年 月 日 | | | | |

**说明：本表一式两份，于会前一周送校工会。**